



CARMARTHENSHIRE & PEMBROKESHIRE
LADIES COUNTY GOLF ASSOCIATION



COUNTY WELFARE OFFICER – JOB DESCRIPTION

PURPOSE OF ROLE

To promote the welfare of adults and children playing golf in the County by ensuring that relevant safeguarding policies and procedures are in place.

MAIN RESPONSIBILITIES

- Responsible for managing and implementing procedures to safeguard adults and children in the County whilst playing golf.
- To be the first point of contact in C&PLCGA for any issues concerning child welfare/adults at risk, poor practice and potential or alleged abuse.
- To work as a team with the Junior Committee to ensure that golf is an enjoyable and safe experience for children and young people.
- Promote awareness of the Codes of Conduct for volunteers, coaches, members (junior and adults) and parents.
- To be the first point of contact in C&PLCGA for any issues concerning child welfare and to ensure that all incidents are reported correctly in accordance with policy guidelines.
- To be aware of Wales Golf recommended procedures relating to safeguarding children, young people and adults at risk.
- Be aware of the core legislation, government guidance and national framework for safeguarding and promoting the welfare of children, young people and adults at risk.

The County Welfare Organiser will be nominated by the Executive Committee and elected at the Annual General Meeting of the C&PLCGA. The position will be reviewed every three years to a maximum six years in office.

The County Welfare Organiser can attend Executive Committee meetings but will not have voting rights.